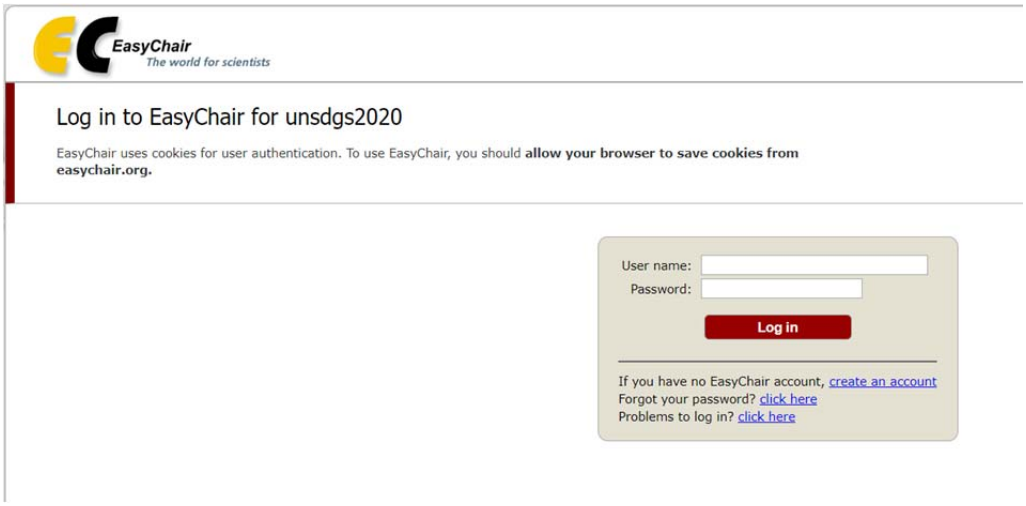
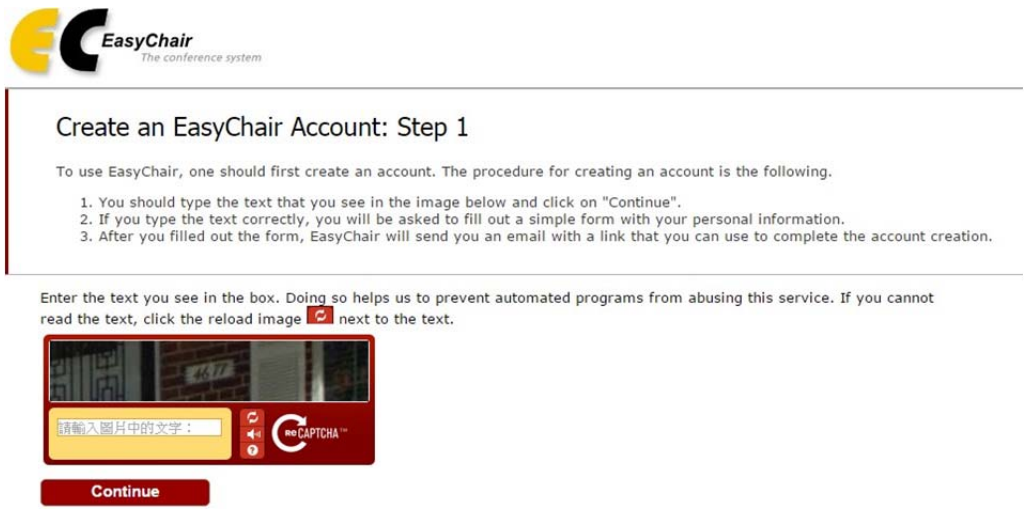
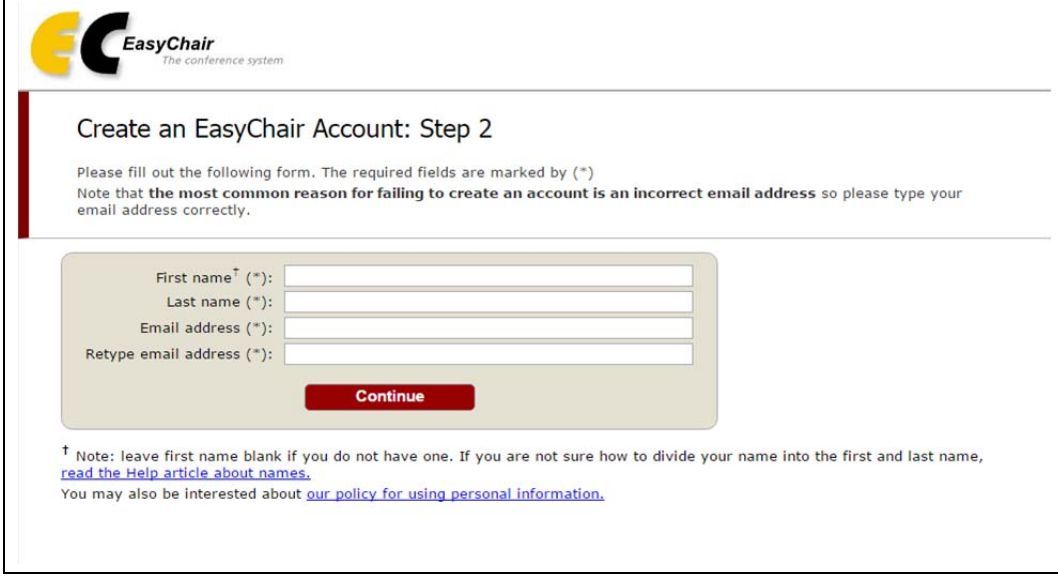
# Set up an Account as an Author



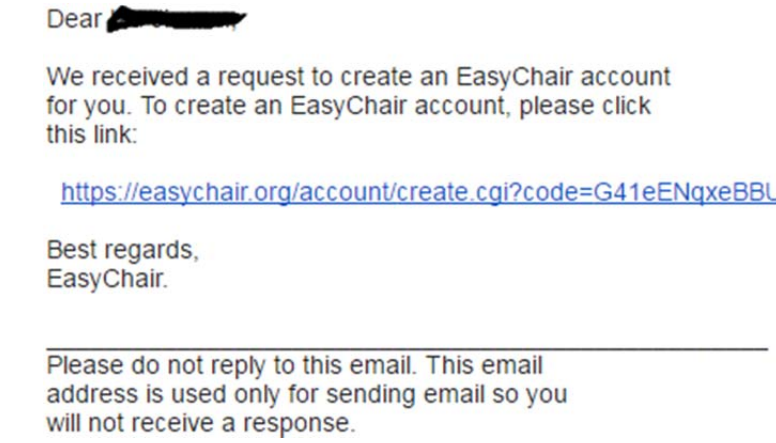
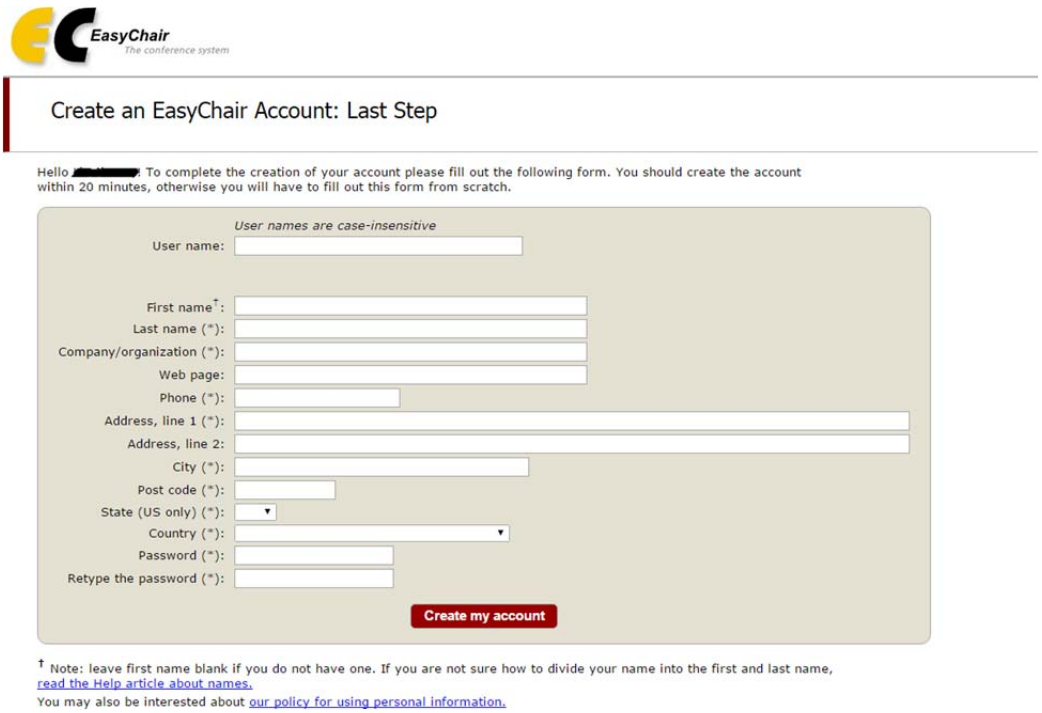

First, go to the https://easychair.org/conferences/?conf=unsdgs2020 This link will bring up a login page for the unsdgs2020, select "**create an account**" to register an account.



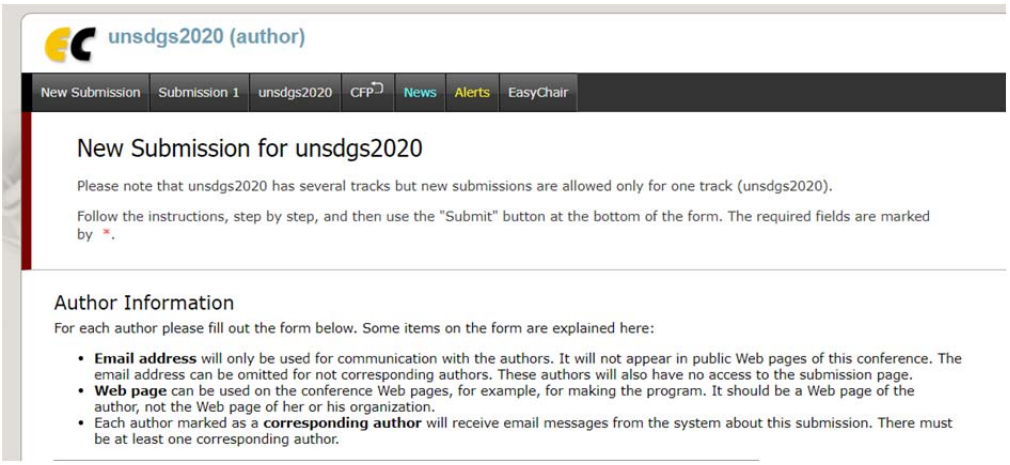

Then fill in the textbox with the distorted words (Figure 2) that appear directly above it, and click on "Continue".



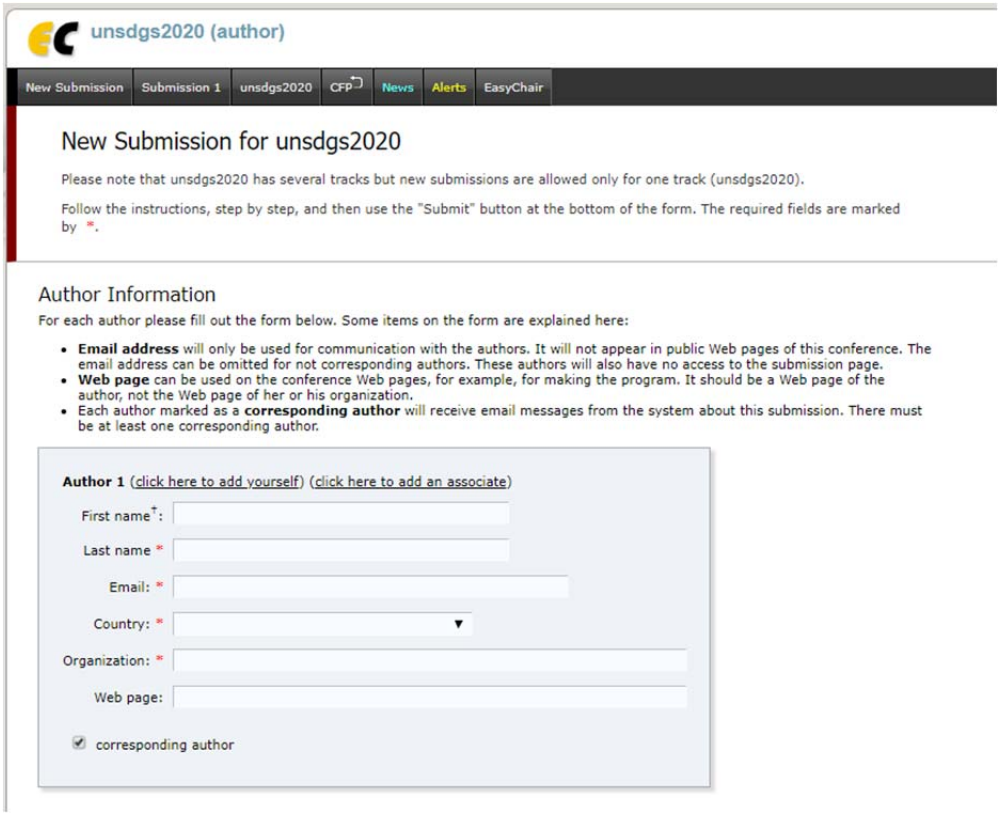

Fill in your name and email address and click on Continue.

<table>
<tr>
<td>

Dear [redacted]<br><br>
We received a request to create an EasyChair account for you. To create an EasyChair account, please click this link:<br><br>
https://easychair.org/account/create.cgi?code=G41eENqxeBBUa3z1at9g<br><br>
Best regards,<br>
EasyChair.<br><br>
Please do not reply to this email. This email address is used only for sending email so you will not receive a response.
</td>
<td>You will receive a confirmation email. Click on the link provided in the e-mail to continue your registration.</td>
</tr>
<tr>
<td>

EasyChair<br>
The conference system<br><br>
Create an EasyChair Account: Last Step<br><br>
Hello [redacted]! To complete the creation of your account please fill out the following form. You should create the account within 20 minutes, otherwise you will have to fill out this form from scratch.<br><br>
User names are case-insensitive<br>
User name:<br>
First name†:<br>
Last name (*):<br>
Company/organization (*):<br>
Web page:<br>
Phone (*):<br>
Address, line 1 (*):<br>
Address, line 2:<br>
City (*):<br>
Post code (*):<br>
State (US only) (*):<br>
Country (*):<br>
Password (*):<br>
Retype the password (*):<br>
Create my account<br><br>
† Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, read the Help article about names.<br>
You may also be interested about our policy for using personal information.
</td>
<td>Complete your registration (in your browser) by providing all the required information and click on Create my account.</td>
</tr>
<tr>
<td colspan="2">After you have successfully registered, log in to the conference submission system using your User name and Password. The link to the submission system is available through the conference website or here:<br>https://easychair.org/conferences/?conf=unsdgs2020</td>
</tr>
</table>

## Submitting your manuscript:



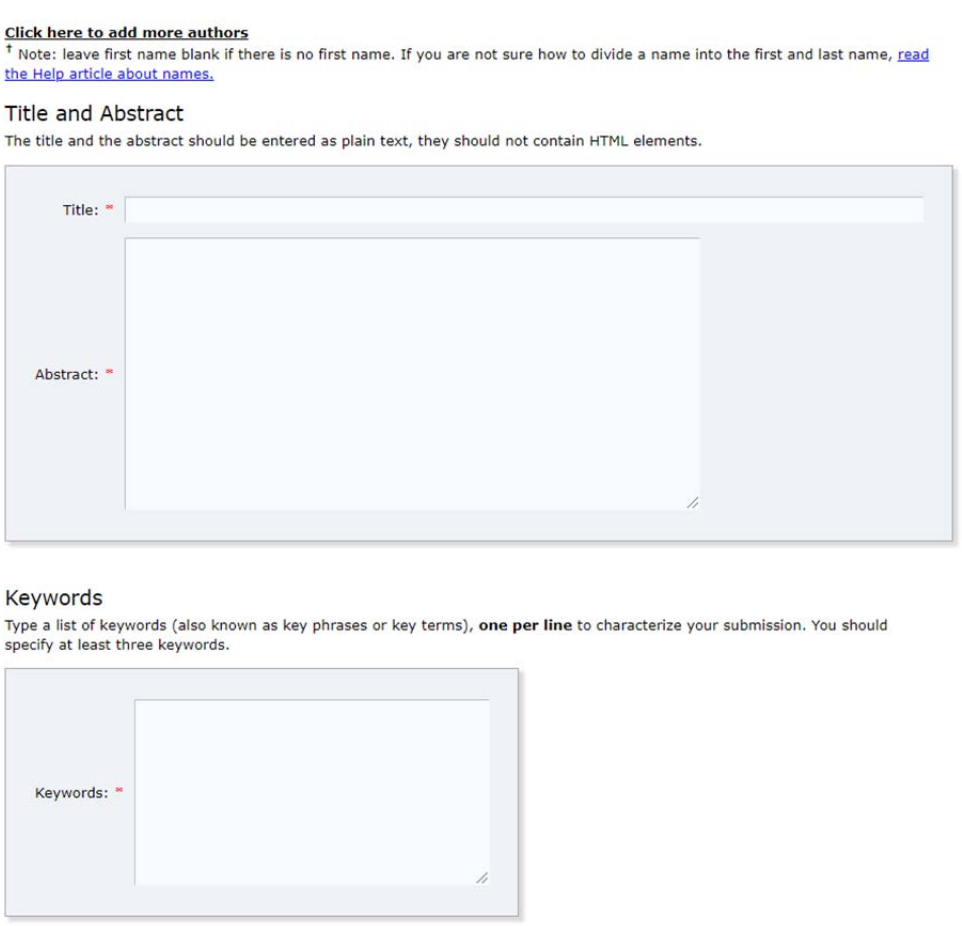

1. From the main menu bar (on the top) choose New Submission.




2. Follow the instructions and fill in all the requested information.

*For filling in author /authors information, you may speed up the process by clicking on "**click here to add yourself**"

*Each author marked as a corresponding author will receive email messages from the system about this submission. There **must be at least one corresponding author**.




*Enter the **title** of your paper.

*Enter **3 - 5 keywords** in "Keywords (*)" field.

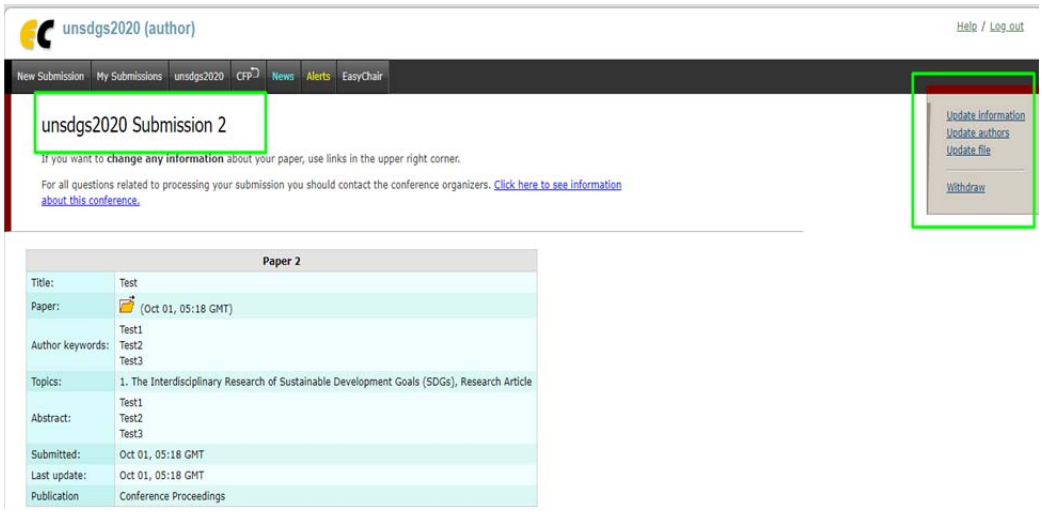
*Select the Topic category of your paper (one per line).

*Upload your paper in PDF format (and update your paper later in word 2010, see also no. 5).

*Click submit, please do not click on New submissions again. Duplicated submissions will be removed.

**Paper requirement:**

* Please download the template for reference.




| Paper 2 | |
|---|---|
| Title: | Test |
| Paper: | (Oct 01, 05:18 GMT) |
| Author keywords: | Test1<br>Test2<br>Test3 |
| Topics: | 1. The Interdisciplinary Research of Sustainable Development Goals (SDGs), Research Article |
| Abstract: | Test1<br>Test2<br>Test3 |
| Submitted: | Oct 01, 05:18 GMT |
| Last update: | Oct 01, 05:18 GMT |
| Publication | Conference Proceedings |

3. Now you will see basic information about your submission. You can get back to the page with your submission details anytime by clicking on **Submission2** located in the top-left corner of the main menu bar.

4. Updating your submission:
- Click on Submission 2
- Then use the links on the right side to make changes

5. Click update file to update your paper in word 2010 (.pdf).

*Please email to unsdgs2020@webmail.npru.ac.th if you have any questions.